



OCCUPANCY INSPECTION STANDARDS

The City of Park Hills code section 505.050 (<https://ecode360.com/29080970/>)

Occupancy Inspections are \$30.00

(This fee includes (1) Re-inspection)

Occupancy inspections are to be requested anytime a property changes ownership, tenants, and/or use.

Examples; Selling a Commercial Property from Joe Smith to John White, Leasing a home to Sarah Joe after Bob Brown moves out, or switching the use of a building from a hair salon to a furniture store.

These regulations have been in place since 1994. Occupancy inspections help ensure the minimum, livable, and safe requirements are being met regardless of the structure type. The 2012 international building code outlines standards that structures should meet, including commercial structures, residential structures, institutional structures, etc. Each structure is different, and accommodations are made for existing structures versus new construction.

To schedule your occupancy inspection, you can:

- Apply in person at 12 Municipal Rd, Park Hills, MO 63601
- Download the form under the forms tabs and email the completed document to cdooffice@parkhillsmo.net
- You can also submit an online application through google forms here: <https://forms.gle/S57wHfQwhfBb1jNv5>

**To qualify for an Occupancy Inspection, you must have active water utilities in your name. **In order to schedule a date for the occupancy inspection, the \$30.00 fee must be paid in advance.*

If you have any questions, feel free to contact us.

Director cddirector@parkhillsmo.net (573) 431-3577 x 32
Code Inspector cdinspector@parkhillsmo.net (573) 431-3577 x 16
Administrative Assistant cdooffice@parkhillsmo.net (573) 431-3577 x 42