

Join the Citizen Advisory Committee of Park Hills!

Are you passionate about your community and want to make a difference? The City of Park Hills is seeking dedicated individuals to serve on our newly formed Citizen Advisory Committee. This is your chance to shape the future of our city!

What is the Citizen Advisory Committee?

The Citizen Advisory Committee is a group of engaged community members who provide valuable input on city operations and planning. As a committee member, you will:

- Act in an advisory capacity to the City Council and Mayor
- Review, promote, and expedite development of Park Hills
- Investigate and study specific issues assigned by the City Council
- Offer recommendations to guide the city's vision and goals

Is this opportunity right for you?

If you've always been interested in local government but weren't ready to run for mayor or council, this is the perfect opportunity! You'll be involved in big-picture discussions without the stress of an elected position.

Why is this committee important?

The Citizen Advisory Committee allows the city to gather raw feedback from community members on decisions that will have a tangible impact on their lives. Your input will be a valuable resource in shaping the future of Park Hills.

Qualifications and Terms

To be eligible, you must:

- Be at least 18 years old
- Be a resident or business owner in Park Hills
- Not be an employee, volunteer, or hold any office with the City of Park Hills

Committee members serve three-year terms, starting June 1st, with a maximum of two terms. Regular attendance is required, as members forfeit their position after three consecutive absences.

How to Apply If you're ready to make a difference in Park Hills, we want to hear from you! Contact the City Hall for more information on how to apply for this exciting opportunity to serve your community. Join the Citizen Advisory Committee and help shape the future of Park Hills!



City of Park Hills

9 Bennett Street, Park Hills, Missouri, 63601
Phone: 573-431-3577 | E-Mail: cityclerk@parkhillsmo.net

Citizen Advisory Committee Application Form

Personal Information

Full Name: _____

Address: _____

Email: _____ Phone Number: _____

Eligibility Criteria

1. Are you at least 18 years of age? ☐ Yes ☐ No
2. Are you a resident of Park Hills, Missouri? ☐ Yes ☐ No
If no, do you own a business within Park Hills? ☐ Yes ☐ No
3. Are you currently an employee, volunteer, or do you hold any office or position with the City of Park Hills? ☐ Yes ☐ No

Background and Experience

1. Please describe your relevant experience or skills that would benefit the Citizen Advisory Committee:
2. Why are you interested in serving on the Citizen Advisory Committee?
3. How do you envision contributing to the development of Park Hills?

Availability and Commitment

1. Are you able to commit to a three-year term? ☐ Yes ☐ No
2. Can you attend regular meetings as necessary? ☐ Yes ☐ No
3. Are you willing to forfeit your position if absent for three consecutive meetings? ☐ Yes ☐ No

Declaration

I hereby certify that the information provided in this application is true and correct to the best of my knowledge. I understand that any false statement may disqualify me from appointment.

Signature: _____ Date: _____

BILL NO. 1668

ORDINANCE NO. 1616-25

AN ORDINANCE OF THE CITY OF PARK HILLS, MISSOURI,
ESTABLISHING A CITIZEN ADVISORY COMMITTEE

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PARK HILLS, MISSOURI, AS
FOLLOWS:

Section 1. Creation of a New Article II, under Chapter 140 "Boards, Commissions and
Committees"

The City of Park Hills, Missouri hereby establishes a Citizen Advisory Committee and further amends Chapter 140 "Boards, Commissions and Committees" by adding a new Article II "Citizen Advisory Committee", which sets forth the code provisions establishing and governing said Citizen Advisory Committee as further set forth in "EXHIBIT A" attached hereto and incorporated herein by this reference.

Section 2. Codification.

It is the intention of the City Council of the City of Park Hills, St. Francois County, Missouri, and it is hereby provided, that the provisions of this ordinance shall become and be made a part of the Code of Ordinances of the City of Park Hills, Missouri; that the sections of this ordinance may be renumbered or re-lettered to accomplish such intention; and the words "ordinance" may be changed to "section," "article" or other appropriate designation.

Section 3. Effective Date.

This ordinance shall be in full force and effect from and after its passage and approval by the City Council and approval by the Mayor of the City of Park Hills, Missouri, or as otherwise provided by law.

DULY READ TWO TIMES AND PASSED THIS 14 DAY OF January, 2025.

Stacey Easter
Presiding Officer

ATTEST:

Brandy Markin
City Clerk

BILL NO. 1668

ORDINANCE NO. 1616-25

APPROVED THIS 14 DAY OF January, 2025.

Stacey Easter
Mayor

ATTEST:

Brandy Maule
City Clerk



CHAPTER 140 Boards, Commissions and Committees

Article II Citizen Advisory Committee

Section 140.110. Created — Membership.

There is hereby created a Citizen Advisory Committee consisting of at least five (5) but no more than six (6) citizens appointed by the Mayor with the consent of the City Council, which shall be known and designated as the "Citizen Advisory Committee." Committee members shall serve without compensation.

Section 140.120. Qualifications of Members — Term — Tenure — Vacancy.

- A. *Qualifications.* Members of the Citizen Advisory Committee shall be at least 18 years of age and either residents of or business owners within the City of Park Hills, Missouri. Members shall not be an employee, volunteer or hold any office or position with the City of Park Hills.
- B. *Term Of Members.* Members of the Citizen Advisory Committee shall hold their respective office from the first (1st) of June following their appointment and shall be appointed for a term of three (3) years. No person shall serve more than two (2) terms.
- C. *Tenure.* Members of the Citizen Advisory Committee shall serve at the pleasure of the City Council and may be removed by the Mayor with the consent of the City Council.
- D. *Attendance.* Committee members will automatically forfeit their office if they are absent for three (3) consecutive meetings.
- E. *Vacancies.* Vacancies shall be filled by the Mayor, with the consent of the City Council and appointments shall be for the unexpired term of his/her predecessor.

Section 140.130. Meetings — Bylaws.

The Citizen Advisory Committee shall conduct regular meetings as necessary to fulfill the duties and obligations of the Committee. The Citizen Advisory Committee may adopt bylaws consistent with the intent of this Article.

Section 140.140. Officers.

The Citizen Advisory Committee shall elect a Chairman, a Vice Chairman, and a Secretary to serve a term of one (1) year each. The names of officers shall be reported to the City Council as soon as practicable following their appointment.

Section 140.150. Powers and Duties.

- A. The Citizen Advisory Committee shall act in an advisory capacity to the City Council and City Administrator to review, promote, and expedite development of the City of Park Hills.
- B. The City Council may assign specific issues to the Citizen Advisory Committee to investigate, study, make recommendations and report back to the City Council.