

BUSINESS LICENSE APPLICATION

CITY OF PARK HILLS
9 BENNETT STREET
PARK HILLS, MO



TYPE OF APPLICATION: (PLEASE MARK (X) ONE)



NEW APPLICANT



ANNUAL RENEWAL

APPLICANT INFORMATION

APPLICANT NAME (PLEASE PRINT): _____

APPLICANT MAILING ADDRESS: _____

APPLICANT TELEPHONE: _____ ALTERNATE TELEPHONE: _____

APPLICANT'S AUTHORITY TO COMPLETE FORM (PLEASE MARK (X) ONE): ☐ Sole Proprietor ☐ Partner

☐ Member/Manager of LLC ☐ Officer or Agent of Corporation

BUSINESS INFORMATION

LEGAL BUSINESS NAME: _____

OPERATING NAME (DBA, FICTITIOUS NAME, IF DIFFERENT FROM ABOVE): _____

BUSINESS ENTITY (PLEASE MARK (X) CLASSIFICATION): ☐ Sole Proprietorship ☐ Partnership ☐ LLC ☐ Corporation

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____ MISSOURI RETAIL SALES TAX NUMBER: _____

NATURE AND TYPE OF BUSINESS: _____

HAVE YOU PREVIOUSLY OWNED A BUSINESS IN PARK HILLS? ☐ YES ☐ NO

IF YES, PLEASE LIST PREVIOUSLY OWNED BUSINESS NAME AND LOCATION: _____

EMERGENCY CONTACT: _____ PHONE NUMBER: _____

EMAIL ADDRESS: _____

NOTE: THE POSSESSION OF A RETAIL SALES LICENSE AND A STATEMENT FROM THE DEPARTMENT OF REVENUE THAT THE LICENSEE OWES NO TAX UNDER CERTAIN STATUTORY PROVISIONS SHALL BE A PRE-REQUISITE TO THE ISSUANCE OR RENEWAL OF ANY CITY OCCUPATION LICENSE WHICH IS REQUIRED FOR CONDUCTING ANY BUSINESS WHERE GOODS ARE SOLD AT RETAIL. THE REVOCATION OF A RETAILER'S LICENSE BY THE DIRECTOR SHALL RENDER THE OCCUPATIONAL LICENSE NULL AND VOID. SEE RSMo 143.083.2

The following statement is acknowledged by our signing and dating: I attest, under penalty of perjury, that I am legally authorized to apply for the city license under which the named business will operate, and that I am a citizen or national of the United States. I do not and will not knowingly employ, and the above named business does not and will not knowingly employ, a person who is an unauthorized alien in connection with the business for which the license is sought. I have attached to this application, copies of all county, state and federal licenses, registrations and permits required to operate the business for which the license is sought. If the business ceases operation or if license is suspended or revoked, I will immediately return said license to the City Collector. If there are changes or transfers of ownership, changes of address or changes in type of business conducted, I will notify the City Collector.

APPLICANT SIGNATURE _____

DATE SIGNED _____

DO NOT REPORT OVER \$300,000.00 IN GROSS RECEIPTS FEE IS \$15.00 FOR THE FIRST \$10,000.00 and \$.50 per \$1,000.00 THEREAFTER

1. GROSS REC	\$	
2. SUBTRACT	- 10,000	
3. ROUND UP TO NEAREST 1,000		4. MULTIPLY BY .50
SUB-TOTAL		5. ADD \$15.00
	TOTAL DUE	\$

1. Figure gross receipts
2. Subtract 10,000
3. Round that number up to the nearest 1,000 (drop 3 zeros)
4. Multiply that number by 0.50
5. Add the \$15.00 base fee

1. GROSS REC	\$ 254,134	
2. SUBTRACT	-10,000	
3. ROUND UP TO NEAREST 1,000	245 x \$.50	4. MULTIPLY BY .50
SUB-TOTAL	122.5	5. ADD \$15.00
	TOTAL DUE	\$137.50

EXAMPLE ↑