



Parks and Recreation Department "The Reef" Reservation Form

Name: _____ Date _____

Address: _____

City: _____

Zip: _____ Phone #: _____

Email: _____

Deposit \$125 (Non-refundable): _____ Expected # of People: _____

Total paid day of booking: _____

Balance remaining: _____ (due on or before day of party)

(If paying remaining balance at the Reef the day of party it must be cash or card, no checks will be accepted)

Reservation Date: _____

Time: **5:30 pm – 7:30 pm** or **7:45 pm – 9:45 pm** (circle one)

Please read the following information then sign and date. A copy will be provided once completed.

1. No glass containers
2. Any remaining balance is due before entrance will be granted
3. In the event of bad weather, the lifeguards will make the decision on whether or not to cancel/reschedule the party. If it is lightning or if the temperature falls below 71 then a lifeguard will reach out to you if they make the decision to cancel
4. If the party chooses to cancel on their own, for any reason, there will not be a refund of the deposit.

Total amount paid today: _____ (check/cash/card)

Signature _____ Date: _____

Your reservation form is on file. Please keep a copy for your records.

If you have any questions, contact Park Hills City Hall at (573) 431-3577.